MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 20th SEPTEMBER 2018

PRESENT

IN ATTENDANCE
Nicola Young – Town Clerk
Barrie White – Journalist, Whitchurch Herald

1. Apologies
Cllr Pokladecki
Cllr Fewster
Cllr Barker

2. Declarations of Interest
None received.

3. Minutes
a. After a proposal from Cllr Sinnott, seconded by Cllr Hall, it was WTC/67/1819 RESOLVED to amend the minutes of Full Council, specifically the date in para 12a to read 27th June 2018, not 27th July 2018 and the amendment was duly initialled.

b. After a proposal from Cllr Duffy, seconded by Cllr Broders, it was WTC/68/1819 RESOLVED to accept the minutes of the Full Council meeting held on Thursday 19th July 2018 and sign as an accurate record of that meeting.

c. After a proposal from Cllr Sinnott, seconded by Cllr Vasey, it was WTC/69/1819 RESOLVED to amend the day of the meeting from ‘Wednesday’ to ‘Thursday’ and the amendment was duly initialled.

d. After a proposal from Cllr Duffy, seconded by Cllr O’Neill, it was WTC/70/1819 RESOLVED to accept the minutes of the Extraordinary Full Council meeting held on Thursday 23rd August 2018.

4. Matters Arising
There were no matters arising.

5. Mayor’s Announcements

<table>
<thead>
<tr>
<th>Date</th>
<th>Mayor Appointment</th>
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<tbody>
<tr>
<td>24th July 2018</td>
<td>79 Sqn (Whitchurch) ATC Passing Out Parade</td>
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<tr>
<td>3rd August 2018</td>
<td>Attended Sainsbury’s Charity Day</td>
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<tr>
<td>10th August 2018</td>
<td>Guest of Wrekin Housing Trust at Shrewsbury Flower Show</td>
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<td>22nd August 2018</td>
<td>Opened the Skate Park in Jubilee Park</td>
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<tr>
<td>23rd August 2018</td>
<td>Attended Shropshire Young Farmers’ Charity Concert</td>
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<tr>
<td>6th September 2018</td>
<td>Shropshire Disability Network AGM</td>
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10th September 2018  ‘Launched’ the First Rotary Boat Trip
12th September 2018  Opened the new B&M Store
13th September 2018  Attended the Mayors & Clerks Meeting, Guildhall, Shrewsbury
13th September 2018  Whitchurch Cricket Club – Declaration of new pavilion
16th September 2018  Attended Mayor of Wem’s Civic Service
19th September 2018  Attended the Stakeholder Event for the Local Transport Plan at Shrewsbury Football Club

6. Correspondence
   a. Council received an email from Ken Holland on behalf of Beacon Church confirming that they will not be bringing forward a proposal to the Council regarding future use of the Bar Lounge.
   b. Council received an email from Rev Judy Hunt, on behalf of St Alkmund’s Church PCC, regarding PCC suggested ANPR cameras for the parking at the rear of the Church. Whitchurch Town Council support the PCC’s decision and recommend they seek planning permission from Shropshire Council for the ANPR camera installation.
   c. Council received a letter from Shropshire-Wide 20mph Campaign requesting Whitchurch Town Council to discuss the proposal to adopt a general 20mph speed limit on all streets and roads in the town. Councillors agreed that they would prefer to have a presentation to get better informed prior to making a decision.

7. Public Participation
   After a proposal from Cllr Neville, seconded by Cllr O’Neill it was WTC/71/1819 RESOLVED to suspend Standing Orders for public participation.

   Alison Lewis spoke on behalf of Bridgewater Street residents and reported to Council that drivers are using the road and Tesco car park like a race track during the event and early hours of the morning. Mrs Lewis reported that donuts are being performed on Tesco car park and on the streets and underage drinking witnessed. It was reported that these incidents had been reported to the Police, but they did not attend the scene. She has been informed by the Police to speak to the Council and therefore she was at the meeting.

   Alison Lewis went on to say that these drivers have changed their exhausts to large and noisy ones, which are louder in a rural town than a city. That elderly neighbours are fearful of going out at night and went on to say that they have witnessed drug dealing and a handgun had been seen, which had all been reported to the Police.

   She reported to Council that other towns are hiring www.mylocalbobby.co.uk as an on-street presence, but they do not have the same powers as the Police.

   The Clerk requested that residents continue to report to 101 or 999 as appropriate and she would report the matter to colleagues at Shropshire Council and the Police Sergeant to raise the matter at Bronze Level Tasking.

8. Vacancies & Co-option
   Council received statements from two prospective Town Councillors; Mr Scott Radford and Mr Mike Pearse. Following a closed vote and unanimous decision, it was proposed by Cllr Neville, seconded by Cllr O’Neill, and WTC/72/1819 RESOLVED that Mr R Scott Radford be co-opted onto Whitchurch Town Council. Cllr Radford took his seat. The Mayor thanked Mr Pearse for his interest in the Council.
9. Report from West Mercia Police
No Police were in attendance. Cllr Hamlyn requested that the Police give apologies if they were unable to attend.

10. Shropshire Councillor’s Report
Apologies had been received from Shropshire Cllr Gerald Dakin.

After a proposal from Cllr Neville, seconded by Cllr Duffy, it was WTC/73/1819 RESOLVED to reinstate Standing Orders.

11. Accounts
After a proposal from Cllr Hamlyn, seconded by Cllr Vasey, it was WTC/74/1819 RESOLVED to accept and sign Month 4 & 5 accounts.

12. Minutes from Committees
a. Events & Entertainment Committee. After a proposal from Cllr Hall, seconded by Cllr Vasey, it was WTC/75/1819 RESOLVED to accept the minutes from the Events & Entertainment Committee held on 26th July 2018. Cllr Hall noted that full Council had not received the Terms of Reference for the Events & Entertainment Committee.

b. Civic Centre Committee. After a proposal from Cllr Sinnott, seconded by Cllr Hall, it was WTC/76/1819 RESOLVED to accept the minutes from the Civic Centre Committee meeting which took place on 6th September 2018. Cllr Sinnott noted that this meeting had received a presentation from PSG and the Committee had agreed to Option 2 of the presented designs.

c. Parks & Public Realm. After a proposal from Cllr O’Neill, seconded by Cllr Raynes, it was WTC/77/1819 RESOLVED to accept the minutes from the Parks & Public Realm Committee meeting held on 6th September 2018. Cllr Sinnott was surprised to see on the Parks Committee minutes the item referring to the lack of electricity in the contractors building.

d. Finance Committee. After a proposal from Cllr Chesters, seconded by Cllr Sinnott, it was WTC/78/1819 RESOLVED to accept the minutes of the Finance Committee held on 13th September 2018.

e. Personnel Committee. After a proposal from Cllr Hamlyn, seconded by Cllr O’Neill, it was WTC/79/1819 RESOLVED to accept the minutes from the Personnel Committee meeting held on 13th September 2018.

f. Planning Committee. After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was WTC/80/1819 RESOLVED to accept the minutes of the meeting held on 17th September 2018. Cllr Duffy noted that the Persimmon Homes representative had not shown up and the meeting will be rearranged.

13. Motion 4 from Councillor Raynes
After a proposal from Cllr Raynes, seconded by Cllr Duffy, it was WTC/81/1819 RESOLVED that Recorded Motion 4 be accepted by Council, with the adjustment that Councillor summaries are 100 words not 200 words.

After a proposal from Cllr Hamlyn, seconded by Cllr Neville, it was WTC/82/1819 RESOLVED that Councillors would come to the Clerk’s office to have their head & shoulder photograph taken, so that photographs were consistent.

14. Business Planning
After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, it was WTC/83/1718 RESOLVED that an informal meeting would be set up to discuss a strategic way forward for all Council assets and to begin development of the Council business plan.
15. Charitable Trusts
   After a proposal from Cllr Martin, seconded by Cllr Sinnott, it was WTC/84/1819 RESOLVED to progress with setting up a Charitable Trust with a Trust Deed.

16. Updated Standing Orders
   After a proposal from Cllr Sinnott, seconded by Cllr O'Neill, it was WTC/85/1819 RESOLVED to accept the updated Standing Orders.

17. Updated Standing Orders for Contracts
   After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was WTC/86/1819 RESOLVED to accept the Standing Orders for Contracts incorporating the updates from NALC.

18. Draft Protocol for Recording All Council Formal Meetings
   After a proposal from Cllr Neville, seconded by Cllr Martin, it was WTC/87/1819 RESOLVED to accept the Protocol for Audio Recording Council for Council Meetings, once the insertion of new paragraph 5, the Town Clerk and members of the public to also say their name when speaking into a microphone and to also to make the wording non-gender specific.

19. Sports Hall/Market Hall Lighting
   The Town Clerk informed Council that they should remove the word ‘fixed’ from the agenda item.

   After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was WTC/88/1718 RESOLVED to carry on the meeting exceeding the period of 2 hours in accordance with Standing Orders para 1e.

   After much discussion, the discussion notes are attached to these minutes, and a proposal by Cllr Raynes, seconded by Cllr Duffy, it was WTC/89/1819 RESOLVED to ask PSG to go out to tender against Option 2 and to instruct the Town Clerk to advertise the project in the local newspaper, but first to check whether PSG have intellectual property on the lighting design.
   Vote: 10 for; Cllr Sinnott Against; Cllr Radford Abstained

20. CONFIDENTIAL BUSINESS
   After a proposal from Cllr Neville, seconded by Cllr Duffy, it was WTC/90/1819 RESOLVED to exclude the public & press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

   Cllr Chesters left the meeting.

21. Bar Franchise
   After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, it was WTC/91/1819 RESOLVED to ask Cllr Martin and Cllr Hamlyn to invite independent trade contracts to speak to an informal meeting of Council. The Town Clerk will write a summary of the current agreement, so all independent trade contacts have the same information.
22. Members Code of Conduct
The Town Clerk informed Council that she will be reporting a breach of confidentiality to the Monitoring Officer.

23. Member Training
After a proposal from Cllr Hamlyn, seconded by Cllr Broders, it was WTC/92/1819 RESOLVED that Council employ the services of Gwilym Rippon, SLCC Regional Trainer, to deliver training to all Councillors.

Meeting closed at 9.55pm

Chairman ..............................................

Date .........................................................

Attachment:
A. Transcription of Sports Hall/Market Hall Lighting discussion.