Members of the Committee named below are summoned to attend the Heritage Committee which will be held on THURSDAY 16th FEBRUARY 2017 at the Civic Centre, Whitchurch commencing at 10:30am

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 9th February 2017

Zoe Dean
Acting Town Clerk

Cllrs: B Duffy, T Harris, T O'Neill and R. Hewson.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST
   To receive Cllr’s Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES
   To confirm that the minutes of the meetings held on 12th JANUARY 2017 are an accurate record of that meeting (copy attached).

4. MATTERS ARISING
   To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION
   Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS
   Internal alterations
   Fire alarm linkage to the Civic Centre and training
   Installation of the railway pillars at the rear of the Civic
7. LEASES FOR HERITAGE COURTYARD
   To update on the progress of leases for the Courtyard Units.

8. HERITAGE ACCOUNTS
   To receive the monthly accounts.

9. ELECTRIC METERS
   To receive updates.

10. ASBESTOS
    To receive an update.

11. BOILER SERVICING
    To receive an update.

12. WINDOWS
    To receive quotations.

13. BUSINESS RATES
    To receive an update.

14. LEASE TRANSFER TO WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS
    To discuss transfer.

15. MUSEUM & ARCHIVES ACTIVITIES
    To receive an overview from WMAV on their activities on behalf of Whitchurch

16. VISITOR FIGURES
    To receive updated figures

17. CONFIDENTIAL BUSINESS (if any)
    To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public
    and press be excluded for the remainder of the meeting because of the likely disclosure
    of private and confidential information or staff matters