



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **THURSDAY 17th NOVEMBER 2016** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 10th November 2016

Zoe Dean
Acting Town Clerk

Cllrs: B Duffy, T Harris and T O'Neill.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meetings held on **15th September 2016** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS

Maintenance on the courtyard shops
Courtyard Signage
Heritage Courtyard "Retail units to let" signs

Internal alterations
Fire alarm training
Installation of the railway pillars at the rear of the Civic

7. FIRE INSPECTION

To receive recent correspondence post inspection.

8. LEASES FOR HERITAGE COURTYARD

To update on the progress of leases for the Courtyard Units.

9. HERITAGE ACCOUNTS

To receive the monthly accounts.

10. ROOM 1

To receive an update on progress.

11. ELECTRIC METERS

To receive updates.

12. LEASE TRANSFER TO WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS

To discuss transfer.

13. 2017/2018 BUDGET

To discuss the budget for the coming year.

14. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch

15. VISITOR FIGURES

To receive updated figures

16. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters