



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **THURSDAY 22nd FEBRUARY 2018** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 16th February 2018

Nicola Young
Town Clerk

Cllrs: B Duffy, T O'Neill, J. Martin and T. Neville

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

3. MINUTES

To confirm that the minutes of the meetings held on **16th November 2017** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda.

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

6. OUTSTANDING/UPDATE ON ITEMS

a. Windows – update on completion of the project

7. HERITAGE ACCOUNTS

To receive the monthly accounts and update on the annual budget allocation.

8. WHITCHURCH MUSEUM REPRESENTATIVES

To receive an update on who will be representing the Whitchurch Museum & Archives Volunteers on the Committee.

9. BOILER

To receive quotes for a new Heritage Centre boiler.

10. MUSEUM & ARCHIVES ACTIVITIES

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

11. WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS CIO

To receive an update on the progress of the CIO and agree:

- a. The length of lease, with break clauses
- b. Equipment ownership, inventory
- c. Condition report

12. MUSEUM ADVERTISING & SIGNAGE

To discuss:

- a. advertisement of the Museum on the Civic Centre LED screens
- b. signage at Bluegates

13. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

14. MUSEUM

To receive information on the Whitchurch Museum's application to West Midlands Museum Development Fund.