

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & Personnel								
101	Administration							
4001	SALARIES & WAGES & PENSIONS	7,526	29,352	100,498	71,146		71,146	29.2 %
4004	PENSION LUMP SUM	333	983	4,000	3,017		3,017	24.6 %
4008	STAFF TRAINING /	25	375	3,500	3,125		3,125	10.7 %
4009	TRAVEL	0	0	350	350		350	0.0 %
4010	STAFF-TEA & COFFEE	12	20	80	60		60	25.0 %
4017	H&S + First Aid Items	0	0	150	150		150	0.0 %
4021	TELEPHONE & BROADBAND	126	322	2,000	1,678		1,678	16.1 %
4022	POSTAGE	0	23	250	227		227	9.3 %
4023	STATIONERY	0	16	1,000	984		984	1.6 %
4024	SUBSCRIPTIONS	0	2,140	2,837	697		697	75.4 %
4025	INSURANCE	0	4,812	5,000	188		188	96.2 %
4026	SERVICE CONTRACTS	0	648	1,863	1,215		1,215	34.8 %
4027	IT SUNDRIES	0	0	300	300		300	0.0 %
4028	BOOKS & PUBLICATIONS	0	0	200	200		200	0.0 %
4030	RECRUITMENT COSTS	0	0	1,000	1,000		1,000	0.0 %
4043	FURNITURE/EQUIPMENT	0	60	100	40		40	60.1 %
4051	BANK CHARGES	73	79	400	321		321	19.8 %
4056	AUDIT FEES INTERNAL &	0	-1,800	2,500	4,300		4,300	-72.0 %
4057	ACCOUNTANCY SUPPORT	1,999	799	2,550	1,751		1,751	31.3 %
4058	LEGAL FEES	0	2,406	6,000	3,594		3,594	40.1 %
	Administration :- Expenditure	10,095	40,237	134,578	94,341	0	94,341	29.9 %
1076	PRECEPT	0	459,079	459,079	0			100.0 %
1081	CIL	0	90,790	0	90,790			0.0 %
1099	Photocopying Income	20	33	0	33			0.0 %
	Administration :- Income	20	549,902	459,079	90,823			119.8 %
	Net Expenditure over Income	10,075	-509,665	-324,501	185,164			
102	Council / Councillors							
4009	TRAVEL	0	38	100	62		62	37.8 %
4301	MAYORS ALLOWANCE	0	76	2,300	2,224		2,224	3.3 %
4311	COUNCIL FUNCTIONS	46	269	1,000	731		731	26.9 %
4321	ELECTION COSTS	300	300	0	-300		-300	0.0 %
4331	MAYORAL REGALIA COSTS	0	0	100	100		100	0.0 %
4332	TOWN TWINNING-GIFTS/RECEP	0	0	150	150		150	0.0 %
	Council / Councillors :- Expenditure	346	683	3,650	2,967	0	2,967	18.7 %
1053	Re-Imbursement for Items Paid	180	180	0	180			0.0 %
	Council / Councillors :- Income	180	180	0	180			
	Net Expenditure over Income	166	503	3,650	3,147			

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107 Grants (incl S137)							
4705 Grant exps from Solar Income	0	1,000	0	-1,000		-1,000	0.0 %
4711 GRANTS - Power Gen Comp	0	6,475	8,000	1,525		1,525	80.9 %
4718 Tourism	0	0	3,000	3,000		3,000	0.0 %
Grants (incl S137) :- Expenditure	0	7,475	11,000	3,525	0	3,525	68.0 %
1019 Solar Panel Income	0	1,000	0	1,000			0.0 %
1043 Grant Donations	100	100	0	100			0.0 %
Grants (incl S137) :- Income	100	1,100	0	1,100			
Net Expenditure over Income	-100	6,375	11,000	4,625			
109 Capital/Projects							
4903 CP New Christmas Lights & Decs	0	0	5,000	5,000		5,000	0.0 %
4913 CP - IT Equipment	0	0	1,500	1,500		1,500	0.0 %
4930 CP Bar Lounge Referbishment	0	0	10,000	10,000		10,000	0.0 %
4931 CP Solar Panels	0	0	15,000	15,000		15,000	0.0 %
4932 CP Street Lighting LED	0	0	20,000	20,000		20,000	0.0 %
4992 FUNDING FROM RCP	0	0	-45,000	-45,000		-45,000	0.0 %
Capital/Projects :- Expenditure	0	0	6,500	6,500	0	6,500	
Net Expenditure over Income	0	0	6,500	6,500			
214 Annual Allocations							
4702 BLACKBERRY FAIR	0	0	2,200	2,200		2,200	0.0 %
4721 CHURCH LIGHTS	0	0	200	200		200	0.0 %
4722 TOWN CLOCK - 3 Year Service	0	0	750	750		750	0.0 %
Annual Allocations :- Expenditure	0	0	3,150	3,150	0	3,150	
Net Expenditure over Income	0	0	3,150	3,150			
Finance & Personnel :- Expenditure	10,441	48,395	158,878	110,483	0	110,483	30.5 %
Income	300	551,182	459,079	92,103			120.1 %
Net Expenditure over Income	10,141	-502,787	-300,201	202,586			
<u>Parks, Public Realm & Civic</u>							
103 CCTV							
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0 %
4070 CCTV Service Civic Centre	0	0	700	700		700	0.0 %
4071 CCTV Service Parks	0	0	700	700		700	0.0 %

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4072 CCTV Service Town Centre	0	0	600	600		600	0.0 %
CCTV :- Expenditure	0	0	3,000	3,000	0	3,000	
Net Expenditure over Income	0	0	3,000	3,000			
203 Parks & Public Realm							
4012 WATER RATES	0	-10	300	310		310	-3.3 %
4018 REFUSE DISPOSAL	0	107	1,326	1,219		1,219	8.1 %
4036 PROPERTY MAINTCE	0	50	600	550		550	8.3 %
4038 MAINTENANCE CTRCTS	0	13,230	84,000	70,770		70,770	15.8 %
4039 MTCE CONTRACT VARIATIONS	0	1,275	2,500	1,225		1,225	51.0 %
4048 LICENCES	0	70	0	-70		-70	0.0 %
4060 OTHER PROF FEES	144	144	500	356		356	28.7 %
4067 Skate Park Costs	0	500	0	-500		-500	0.0 %
4076 Memorial Bench Expenditure	0	25	0	-25		-25	0.0 %
4104 Public Realm - Town Signage	0	0	10,000	10,000		10,000	0.0 %
4106 Youth Pod Project	0	0	6,000	6,000		6,000	0.0 %
4992 FUNDING FROM RCP	0	0	-16,000	-16,000		-16,000	0.0 %
4999 TFR FR EARMARKED RSV	0	-500	0	500		500	0.0 %
Parks & Public Realm :- Expenditure	144	14,890	89,226	74,336	0	74,336	16.7 %
1025 HANGING BASKETS	180	980	0	980			0.0 %
1037 Memorial Bench Income	0	1,000	0	1,000			0.0 %
1041 Wheatsheaf Drive Play Donation	0	360	0	360			0.0 %
Parks & Public Realm :- Income	180	2,340	0	2,340			
Net Expenditure over Income	-36	12,550	89,226	76,676			
204 Street Lighting/Furniture							
4014 ELECTRICITY	459	903	5,304	4,401		4,401	17.0 %
4038 MAINTENANCE CTRCTS	0	339	4,152	3,813		3,813	8.2 %
4042 EQUIPMENT MAINTCE	0	800	1,500	700		700	53.3 %
Street Lighting/Furniture :- Expenditure	459	2,043	10,956	8,913	0	8,913	18.6 %
Net Expenditure over Income	459	2,043	10,956	8,913			
205 Public Conveniences							
4011 RATES	0	780	926	146		146	84.2 %
4012 WATER RATES	61	27	1,020	993		993	2.7 %
4014 ELECTRICITY	0	0	650	650		650	0.0 %
4042 EQUIPMENT MAINTCE	0	0	255	255		255	0.0 %

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4102 WH LION TOILET Maint Contract	0	833	10,000	9,167		9,167	8.3 %
4103 JUB PARK TOILET Maint Contract	0	458	5,500	5,042		5,042	8.3 %
Public Conveniences :- Expenditure	61	2,099	18,351	16,252	0	16,252	11.4 %
1008 Toilet Coin Boxes	0	118	1,000	-882			11.8 %
Public Conveniences :- Income	0	118	1,000	-882			11.8 %
Net Expenditure over Income	61	1,981	17,351	15,370			
Parks, Public Realm & Civic :- Expenditure	664	19,032	121,533	102,501	0	102,501	15.7 %
Income	180	2,458	1,000	1,458			245.8 %
Net Expenditure over Income	484	16,574	120,533	103,959			

Heritage**206 Heritage - Museum**

4011 RATES	0	7,440	0	-7,440		-7,440	0.0 %
4012 WATER RATES	50	31	200	169		169	15.3 %
4014 ELECTRICITY	0	0	1,250	1,250		1,250	0.0 %
4015 GAS & OIL	0	0	3,570	3,570		3,570	0.0 %
4017 H&S + First Aid Items	0	0	250	250		250	0.0 %
4021 TELEPHONE & BROADBAND	22	43	0	-43		-43	0.0 %
4024 SUBSCRIPTIONS	0	0	700	700		700	0.0 %
4026 SERVICE CONTRACTS	0	80	300	220		220	26.7 %
4036 PROPERTY MAINTCE	10	118	3,000	2,882		2,882	3.9 %
4038 MAINTENANCE CTRCTS	0	0	150	150		150	0.0 %
4073 FireAlarm/Extinguisher Service	0	0	300	300		300	0.0 %
4074 Intruder Alarm Monitoring	0	263	300	37		37	87.5 %
4075 Intruder Alarm Servicing	0	0	250	250		250	0.0 %
4717 Whit HC Annual Allocation	0	0	5,000	5,000		5,000	0.0 %
Heritage - Museum :- Expenditure	82	7,973	15,270	7,297	0	7,297	52.2 %
Net Expenditure over Income	82	7,973	15,270	7,297			

207 Heritage - Craft Units

4011 RATES	0	789	1,000	211		211	78.9 %
4012 WATER RATES	0	-10	100	110		110	-9.8 %
4014 ELECTRICITY	0	25	500	475		475	4.9 %
4058 LEGAL FEES	250	250	250	0		0	100.0 %
Heritage - Craft Units :- Expenditure	250	1,054	1,850	796	0	796	57.0 %
1001 Heritage Rental Unit Rents Rec	650	850	4,000	-3,150			21.2 %
Heritage - Craft Units :- Income	650	850	4,000	-3,150			21.2 %
Net Expenditure over Income	-400	204	-2,150	-2,354			

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Heritage :- Expenditure	332	9,027	17,120	8,093	0	8,093	52.7 %
Income	650	850	4,000	-3,150			21.2 %
Net Expenditure over Income	-318	8,178	13,120	4,942			

Civic Centre**104 Whitchurch Cemetery**

4011	RATES	0	732	0	-732	-732	0.0 %
4018	REFUSE DISPOSAL	0	81	0	-81	-81	0.0 %
4038	MAINTENANCE CTRCTS	0	3,900	0	-3,900	-3,900	0.0 %
4051	BANK CHARGES	0	125	0	-125	-125	0.0 %
4776	CEMETERY ANNUAL	0	0	16,500	16,500	16,500	0.0 %
	Whitchurch Cemetery :- Expenditure	0	4,838	16,500	11,662	0	29.3 %
1016	Burial Income (Plot's)	0	560	0	560		0.0 %
1048	Memorial Fees	190	570	0	570		0.0 %
	Whitchurch Cemetery :- Income	190	1,130	0	1,130		
	Net Expenditure over Income	-190	3,708	16,500	12,792		

201 Civic Centre

4001	SALARIES & WAGES & PENSIONS	6,539	24,184	98,300	74,116	74,116	24.6 %
4005	Casual & Brought-in Staff	192	192	0	-192	-192	0.0 %
4006	PPE	0	0	500	500	500	0.0 %
4011	RATES	0	44,863	45,000	137	137	99.7 %
4012	WATER RATES	209	316	3,264	2,948	2,948	9.7 %
4014	ELECTRICITY	2,331	3,837	18,000	14,163	14,163	21.3 %
4015	GAS & OIL	0	0	8,000	8,000	8,000	0.0 %
4016	CLEANING Materials	0	106	3,570	3,465	3,465	3.0 %
4017	H&S + First Aid Items	11	50	300	250	250	16.5 %
4018	REFUSE DISPOSAL	0	167	2,500	2,333	2,333	6.7 %
4026	SERVICE CONTRACTS	0	198	2,000	1,802	1,802	9.9 %
4032	PUBLICITY/ADVERTISING	0	36	2,000	1,964	1,964	1.8 %
4036	PROPERTY MAINTCE	4,718	9,637	11,430	1,793	1,793	84.3 %
4038	MAINTENANCE CTRCTS	0	683	0	-683	-683	0.0 %
4041	EQUIPMENT HIRE	0	0	500	500	500	0.0 %
4042	EQUIPMENT MAINTCE	0	70	500	430	430	14.0 %
4043	FURNITURE/EQUIPMENT	0	500	250	-250	-250	200.0 %
4048	LICENCES	0	0	1,224	1,224	1,224	0.0 %
4052	Merchant Rental Ltd Chip & Pin	23	87	350	263	263	24.8 %
4063	PROVISION FOR DOUBTFUL	0	0	100	100	100	0.0 %

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4073 FireAlarm/Extinguisher Service	0	257	250	-7		-7	102.8 %
4074 Intruder Alarm Monitoring	0	0	350	350		350	0.0 %
4075 Intruder Alarm Servicing	0	0	500	500		500	0.0 %
4211 VAN EXPENSES	17	83	2,000	1,917		1,917	4.2 %
4992 FUNDING FROM RCP	0	-5,175	0	5,175		5,175	0.0 %
Civic Centre :- Expenditure	14,039	80,090	200,888	120,798	0	120,798	39.9 %
1005 LETTING INCOME - Room Hire	8,622	13,469	44,000	-30,531			30.6 %
1030 BAR FRANCHISE FEES	134	852	4,500	-3,648			18.9 %
1039 Whitchurch Walkers Book	15	15	0	15			0.0 %
1050 TICKET COMMISSION	0	0	400	-400			0.0 %
1070 Library Electricity Income	957	957	3,000	-2,043			31.9 %
1074 EQUIPMENT HIRE INCOME	40	40	0	40			0.0 %
Civic Centre :- Income	9,767	15,333	51,900	-36,567			29.5 %
Net Expenditure over Income	4,272	64,757	148,988	84,231			
307 Mayors Charity							
4308 Mayors payments to be made	0	-581	0	581		581	0.0 %
Mayors Charity :- Expenditure	0	-581	0	581	0	581	
Net Expenditure over Income	0	-581	0	581			
Civic Centre :- Expenditure	14,039	84,346	217,388	133,042	0	133,042	38.8 %
Income	9,957	16,463	51,900	-35,437			31.7 %
Net Expenditure over Income	4,082	67,883	165,488	97,605			
Entertainment & Tourism							
200 @thecivic							
4032 PUBLICITY/ADVERTISING	0	48	0	-48		-48	0.0 %
4068 EVENT COSTS	0	844	5,000	4,156		4,156	16.9 %
@thecivic :- Expenditure	0	892	5,000	4,108	0	4,108	17.8 %
1011 EVENT (Civic) TICKET SALES	52	52	5,000	-4,948			1.0 %
1020 Tuck / Coffee Shop Sales	0	360	0	360			0.0 %
@thecivic :- Income	52	412	5,000	-4,588			8.2 %
Net Expenditure over Income	-52	481	0	-481			
202 Spring Fair & Gardeners Mkts							
4032 PUBLICITY/ADVERTISING	0	105	0	-105		-105	0.0 %

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4043 FURNITURE/EQUIPMENT	4,250	4,250	0	-4,250		-4,250	0.0 %
4047 ENTERTAINERS	0	0	500	500		500	0.0 %
4200 WHITCHURCH TOWN BAND	0	0	250	250		250	0.0 %
Spring Fair & Gardeners Mkts :- Expenditure	4,250	4,355	750	-3,605	0	-3,605	580.7 %
1004 Spring Fair Lettings Income	0	233	0	233			0.0 %
1014 Gardeners Mkt Lettings Income	0	80	0	80			0.0 %
1020 Tuck / Coffee Shop Sales	34	83	0	83			0.0 %
1022 Craft Market	40	40	0	40			0.0 %
Spring Fair & Gardeners Mkts :- Income	74	436	0	436			
Net Expenditure over Income	4,176	3,919	750	-3,169			
208 Food & Drink							
4032 PUBLICITY/ADVERTISING	170	2,325	0	-2,325		-2,325	0.0 %
4108 Food & Drink Expenditure	327	3,563	0	-3,563		-3,563	0.0 %
4111 Demo / Cookery Schools	0	1,534	0	-1,534		-1,534	0.0 %
Food & Drink :- Expenditure	497	7,422	0	-7,422	0	-7,422	
1013 Food & Drink Festival	302	5,541	0	5,541			0.0 %
1021 F&D Festival Sponsorship	2,000	2,000	0	2,000			0.0 %
Food & Drink :- Income	2,302	7,541	0	7,541			
Net Expenditure over Income	-1,804	-118	0	118			
212 Friday Market							
4032 PUBLICITY/ADVERTISING	170	328	0	-328		-328	0.0 %
4310 Friday Market Expenditure/Cost	0	0	2,500	2,500		2,500	0.0 %
Friday Market :- Expenditure	170	328	2,500	2,172	0	2,172	13.1 %
1002 FRIDAY MARKET RENTS INCOME	1,089	2,760	12,000	-9,240			23.0 %
Friday Market :- Income	1,089	2,760	12,000	-9,240			23.0 %
Net Expenditure over Income	-919	-2,432	-9,500	-7,068			
213 Christmas Lights Switch On							
4047 ENTERTAINERS	250	250	1,500	1,250		1,250	16.7 %
4048 LICENCES	0	0	60	60		60	0.0 %
4200 WHITCHURCH TOWN BAND	0	0	250	250		250	0.0 %
4210 XMAS LGT - UP/DISMANTLE	0	-3,050	6,000	9,050		9,050	-50.8 %
Christmas Lights Switch On :- Expenditure	250	-2,800	7,810	10,610	0	10,610	-35.9 %
Net Expenditure over Income	250	-2,800	7,810	10,610			

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215 <u>End of WW1 100-year Centenary</u>							
4113 WW1 Centenary Celebration Cos	0	0	2,000	2,000		2,000	0.0 %
End of WW1 100-year Centenary :- Expenditure	0	0	2,000	2,000	0	2,000	0.0 %
Net Expenditure over Income	0	0	2,000	2,000			
216 <u>Tourism</u>							
4718 Tourism	0	150	0	-150		-150	0.0 %
Tourism :- Expenditure	0	150	0	-150	0	-150	
Net Expenditure over Income	0	150	0	-150			
217 <u>Party in the Park</u>							
4032 PUBLICITY/ADVERTISING	48	88	0	-88		-88	0.0 %
4035 Party in Park Expenditure	1,060	1,060	0	-1,060		-1,060	0.0 %
Party in the Park :- Expenditure	1,108	1,148	0	-1,148	0	-1,148	
1034 Party in the Park Stall Income	710	1,149	0	1,149			0.0 %
1042 Party in the Park Donations	428	428	0	428			0.0 %
Party in the Park :- Income	1,138	1,577	0	1,577			
Net Expenditure over Income	-30	-429	0	429			
Entertainment & Tourism :- Expenditure	6,275	11,496	18,060	6,564	0	6,564	63.7 %
Income	4,655	12,725	17,000	-4,275			74.9 %
Net Expenditure over Income	1,621	-1,230	1,060	2,290			