

Month No : 11

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Finance & Personnel</u>								
<u>101 Administration</u>								
4001	SALARIES & WAGES & PENSIONS	8,322	92,264	97,000	4,736		4,736	95.1 %
4004	PENSION LUMP SUM	317	3,558	4,000	442		442	89.0 %
4008	STAFF TRAINING /	0	3,066	3,206	140		140	95.6 %
4009	TRAVEL	0	315	200	-115		-115	157.4 %
4010	STAFF-TEA & COFFEE	0	50	80	30		30	62.8 %
4021	TELEPHONE & BROADBAND	27	1,307	2,000	693		693	65.3 %
4022	POSTAGE	0	173	500	327		327	34.6 %
4023	STATIONERY	35	499	1,000	501		501	49.9 %
4024	SUBSCRIPTIONS	0	2,271	2,271	0		0	100.0 %
4025	INSURANCE	0	4,691	5,000	309		309	93.8 %
4026	SERVICE CONTRACTS	671	2,204	1,843	-361		-361	119.6 %
4027	IT SUNDRIES	0	315	350	35		35	90.0 %
4028	BOOKS & PUBLICATIONS	0	74	50	-24		-24	148.0 %
4030	RECRUITMENT COSTS	0	1,350	1,350	0		0	100.0 %
4043	FURNITURE/EQUIPMENT	0	91	100	9		9	90.8 %
4051	BANK CHARGES	0	245	400	155		155	61.2 %
4056	AUDIT FEES INTERNAL &	0	360	2,500	2,140		2,140	14.4 %
4057	ACCOUNTANCY SUPPORT	0	939	2,550	1,611		1,611	36.8 %
4058	LEGAL FEES	0	3,704	6,000	2,296		2,296	61.7 %
4060	OTHER PROF FEES	0	0	5,504	5,504		5,504	0.0 %
4978	TFR TO EARMARKED RESERVE	0	61,062	0	-61,062		-61,062	0.0 %
	Administration :- Expenditure	9,372	178,538	135,904	-42,634	0	-42,634	131.4 %
1032	SCRepayment for Bin Caddy etc	0	12	0	12			0.0 %
1076	PRECEPT	0	455,776	455,776	0			100.0 %
1081	CIL	0	61,062	0	61,062			0.0 %
1091	OTHER BANK REFUNDS	0	0	0	0			0.0 %
1099	Photocopying Income	0	134	0	134			0.0 %
	Administration :- Income	0	516,984	455,776	61,208			113.4 %
	Net Expenditure over Income	9,372	-338,446	-319,872	18,575			
<u>102 Council / Councillors</u>								
4009	TRAVEL	0	0	100	100		100	0.0 %
4020	MISC ESTAB COSTS	0	0	100	100		100	0.0 %
4024	SUBSCRIPTIONS	0	0	0	0		0	0.0 %
4301	MAYORS ALLOWANCE	638	1,065	2,300	1,235		1,235	46.3 %
4311	COUNCIL FUNCTIONS	36	735	1,000	265		265	73.5 %

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4331 MAYORAL REGALIA COSTS	0	0	100	100		100	0.0 %
4332 TOWN TWINNING-GIFTS/RECEP	0	139	150	12		12	92.3 %
Council / Councilors :- Expenditure	673	1,938	3,750	1,812	0	1,812	51.7 %
Net Expenditure over Income	673	1,938	3,750	1,812			
107 Grants (incl S137)							
4705 Grant exps from Solar Income	0	1,000	0	-1,000		-1,000	0.0 %
4711 GRANTS - Power Gen Comp	0	5,959	7,160	1,201		1,201	83.2 %
4987 TFR TO EMR RSV Town Team	0	489	0	-489		-489	0.0 %
Grants (incl S137) :- Expenditure	0	7,448	7,160	-288	0	-288	104.0 %
1019 Solar Panel Income	0	1,000	2,498	-1,498			40.0 %
Grants (incl S137) :- Income	0	1,000	2,498	-1,498			40.0 %
Net Expenditure over Income	0	6,448	4,662	-1,786			
109 Capital/Projects							
4896 TFR FR EMR CIL 2013/14	0	-63	0	63		63	0.0 %
4897 TFR FR EMR CIL 2014/15	0	-7,368	0	7,368		7,368	0.0 %
4898 TFR FR EMR CIL 2015/16	0	-8,893	0	8,893		8,893	0.0 %
4899 TFR FR EMR CIL 2016/2017	0	-11,251	0	11,251		11,251	0.0 %
4903 CP New Christmas Lights & Decs	0	4,248	7,500	3,252		3,252	56.6 %
4913 CP - IT Equipment	0	4,490	1,500	-2,990		-2,990	299.4 %
4929 CP Jubilee Park Play Area	0	27,575	0	-27,575		-27,575	0.0 %
4958 CP - Roller Blinds	0	1,984	0	-1,984		-1,984	0.0 %
4980 CP - LED promotional screens	0	2,700	3,000	300		300	90.0 %
4992 FUNDING FROM RCP	0	-6,424	-3,000	3,424		3,424	214.1 %
Capital/Projects :- Expenditure	0	6,998	9,000	2,002	0	2,002	77.8 %
Net Expenditure over Income	0	6,998	9,000	2,002			
214 Annual Allocations							
4702 BLACKBERRY FAIR	0	1,206	2,200	994		994	54.8 %
4721 CHURCH LIGHTS	0	202	200	-2		-2	100.8 %
4722 TOWN CLOCK - 3 Year Service	0	150	0	-150		-150	0.0 %
Annual Allocations :- Expenditure	0	1,558	2,400	842	0	842	64.9 %
Net Expenditure over Income	0	1,558	2,400	842			
Finance & Personnel :- Expenditure	10,045	196,479	158,214	-38,265	0	-38,265	124.2 %
Income	0	517,984	458,274	59,710			113.0 %
Net Expenditure over Income	10,045	-321,505	-300,060	21,445			

Parks, Public Realm & Civic

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103 CCTV							
4038 MAINTENANCE CTRCTS	0	0	2,000	2,000		2,000	0.0 %
4042 EQUIPMENT MAINTCE	0	0	1,000	1,000		1,000	0.0 %
4049 CCTV COST COPY FOOTAGE	0	0	100	100		100	0.0 %
4072 CCTV Service Town Centre	0	600	0	-600		-600	0.0 %
CCTV :- Expenditure	0	600	3,100	2,500	0	2,500	19.4 %
Net Expenditure over Income	0	600	3,100	2,500			
203 Parks & Public Realm							
4012 WATER RATES	0	269	200	-69		-69	134.4 %
4018 REFUSE DISPOSAL	107	1,149	1,326	177		177	86.6 %
4036 PROPERTY MAINTCE	0	508	600	92		92	84.7 %
4038 MAINTENANCE CTRCTS	6,454	70,991	82,620	11,629		11,629	85.9 %
4039 MTCE CONTRACT VARIATIONS	0	575	2,550	1,975		1,975	22.5 %
4048 LICENCES	0	70	0	-70		-70	0.0 %
4060 OTHER PROF FEES	0	1,182	1,182	0		0	100.0 %
4067 Skate Park Costs	0	7,370	0	-7,370		-7,370	0.0 %
4069 Play Areas / Equipment Repair	0	1,240	0	-1,240		-1,240	0.0 %
4993 TFR FR EARMARK RSV - Skate Pk	0	-7,370	0	7,370		7,370	0.0 %
4994 TFR FR EM RSV - S106 (Parks)	0	-1,240	0	1,240		1,240	0.0 %
Parks & Public Realm :- Expenditure	6,561	74,743	88,478	13,735	0	13,735	84.5 %
1025 HANGING BASKETS	0	780	0	780			0.0 %
Parks & Public Realm :- Income	0	780	0	780			
Net Expenditure over Income	6,561	73,963	88,478	14,515			
204 Street Lighting/Furniture							
4014 ELECTRICITY	459	4,527	5,304	777		777	85.3 %
4038 MAINTENANCE CTRCTS	339	3,393	4,152	760		760	81.7 %
4042 EQUIPMENT MAINTCE	568	2,594	1,500	-1,094		-1,094	173.0 %
Street Lighting/Furniture :- Expenditure	1,366	10,514	10,956	443	0	443	96.0 %
Net Expenditure over Income	1,366	10,514	10,956	443			
205 Public Conveniences							
4011 RATES	0	757	926	168		168	81.8 %
4012 WATER RATES	0	48	1,020	972		972	4.7 %
4014 ELECTRICITY	43	393	650	257		257	60.4 %
4042 EQUIPMENT MAINTCE	0	15	255	240		240	5.7 %

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4102 WH LION TOILET Maint Contract	0	8,806	10,200	1,394		1,394	86.3 %
4103 JUB PARK TOILET Maint Contract	0	4,225	6,120	1,895		1,895	69.0 %
Public Conveniences :- Expenditure	43	14,244	19,171	4,926	0	4,926	74.3 %
1008 Toilet Coin Boxes	0	1,067	1,275	-208			83.7 %
Public Conveniences :- Income	0	1,067	1,275	-208			83.7 %
Net Expenditure over Income	43	13,177	17,896	4,718			
Parks, Public Realm & Civic :- Expenditure	7,969	100,101	121,705	21,604	0	21,604	82.2 %
Income	0	1,847	1,275	572			144.8 %
Net Expenditure over Income	7,969	98,254	120,430	22,176			

Heritage**206 Heritage - Museum**

4011 RATES	0	7,223	7,000	-223		-223	103.2 %
4012 WATER RATES	0	160	200	40		40	80.2 %
4014 ELECTRICITY	0	1,322	1,250	-72		-72	105.8 %
4015 GAS & OIL	0	0	3,570	3,570		3,570	0.0 %
4021 TELEPHONE & BROADBAND	0	421	500	79		79	84.2 %
4022 POSTAGE	0	0	20	20		20	0.0 %
4024 SUBSCRIPTIONS	459	734	700	-34		-34	104.9 %
4026 SERVICE CONTRACTS	0	420	300	-120		-120	140.0 %
4036 PROPERTY MAINTCE	271	977	3,000	2,023		2,023	32.6 %
4037 Heritage Centre Windows	0	8,071	0	-8,071		-8,071	0.0 %
4038 MAINTENANCE CTRCTS	0	0	236	236		236	0.0 %
4073 FireAlarm/Extinguisher Service	0	295	295	0		0	100.0 %
4074 Intruder Alarm Monitoring	0	263	263	0		0	99.8 %
4075 Intruder Alarm Servicing	0	140	206	66		66	68.0 %
4717 Whit HC Annual Allocation	0	1,427	1,500	73		73	95.1 %
4988 TRF FR EMR Heritage Centre Win	0	-835	0	835		835	0.0 %
4992 FUNDING FROM RCP	0	-7,236	0	7,236		7,236	0.0 %
Heritage - Museum :- Expenditure	731	13,382	19,040	5,658	0	5,658	70.3 %
Net Expenditure over Income	731	13,382	19,040	5,658			

207 Heritage - Craft Units

4011 RATES	0	713	1,000	287		287	71.3 %
4012 WATER RATES	0	123	100	-23		-23	122.5 %
4014 ELECTRICITY	21	-840	500	1,340		1,340	-168.1
4058 LEGAL FEES	0	250	0	-250		-250	0.0 %
Heritage - Craft Units :- Expenditure	21	245	1,600	1,355	0	1,355	15.3 %

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1001 Heritage Rental Unit Rents Rec	100	4,523	1,500	3,023			301.5 %
Heritage - Craft Units :- Income	100	4,523	1,500	3,023			301.5 %
Net Expenditure over Income	-79	-4,278	100	4,378			

Heritage :- Expenditure	752	13,627	20,640	7,013	0	7,013	66.0 %
Income	100	4,523	1,500	3,023			301.5 %
Net Expenditure over Income	652	9,104	19,140	10,036			

Civic Centre**104 Whitchurch Cemetery**

4018 REFUSE DISPOSAL	81	81	0	-81		-81	0.0 %
4776 CEMETERY ANNUAL	0	12,375	16,500	4,125		4,125	75.0 %
Whitchurch Cemetery :- Expenditure	81	12,456	16,500	4,044	0	4,044	75.5 %
Net Expenditure over Income	81	12,456	16,500	4,044			

201 Civic Centre

4001 SALARIES & WAGES & PENSIONS	6,615	75,007	75,000	-7		-7	100.0 %
4006 PPE	11	373	500	127		127	74.6 %
4011 RATES	0	43,589	44,611	1,022		1,022	97.7 %
4012 WATER RATES	256	1,513	3,264	1,751		1,751	46.4 %
4014 ELECTRICITY	2,019	14,870	18,000	3,130		3,130	82.6 %
4015 GAS & OIL	0	4,445	10,000	5,555		5,555	44.4 %
4016 CLEANING Materials	121	1,851	3,570	1,719		1,719	51.9 %
4017 H&S + First Aid Items	0	253	450	197		197	56.3 %
4018 REFUSE DISPOSAL	153	1,779	2,500	721		721	71.2 %
4020 MISC ESTAB COSTS	24	24	388	364		364	6.1 %
4026 SERVICE CONTRACTS	106	1,627	2,000	373		373	81.3 %
4029 WHITCHURCH WALKERS BOOKS	0	56	0	-56		-56	0.0 %
4032 PUBLICITY/ADVERTISING	42	633	3,248	2,615		2,615	19.5 %
4036 PROPERTY MAINTCE	710	13,786	11,430	-2,356		-2,356	120.6 %
4038 MAINTENANCE CTRCTS	0	719	0	-719		-719	0.0 %
4040 SMALL TOOLS	0	0	250	250		250	0.0 %
4041 EQUIPMENT HIRE	0	0	500	500		500	0.0 %
4042 EQUIPMENT MAINTCE	0	155	600	445		445	25.8 %
4048 LICENCES	0	761	1,224	463		463	62.2 %
4052 Merchant Rental Ltd Chip & Pin	29	217	0	-217		-217	0.0 %
4054 Barclay Card Charge	0	1,075	0	-1,075		-1,075	0.0 %
4060 OTHER PROF FEES	0	105	0	-105		-105	0.0 %

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4061	BAD DEBTS WRITTEN OFF	0	275	0	-275	-275	0.0 %	
4063	PROVISION FOR DOUBTFUL	0	0	100	100	100	0.0 %	
4073	FireAlarm/Extinguisher Service	0	214	250	36	36	85.5 %	
4074	Intruder Alarm Monitoring	0	328	350	22	22	93.6 %	
4075	Intruder Alarm Servicing	0	240	400	160	160	60.0 %	
4112	Whit Volunteers Loan	0	5,000	0	-5,000	-5,000	0.0 %	
4211	VAN EXPENSES	473	712	2,000	1,288	1,288	35.6 %	
4309	Misc. Expenditure	400	400	0	-400	-400	0.0 %	
4992	FUNDING FROM RCP	-1,995	-1,995	0	1,995	1,995	0.0 %	
	Civic Centre :- Expenditure	8,964	168,011	180,634	12,623	0	12,623	93.0 %
1005	LETTING INCOME - Room Hire	164	36,340	35,700	640		101.8 %	
1027	Bad Debts Recovered	0	35	0	35		0.0 %	
1030	BAR FRANCHISE FEES	356	4,298	3,000	1,298		143.3 %	
1039	Whitchurch Walkers Book	0	65	0	65		0.0 %	
1050	TICKET COMMISSION	0	713	0	713		0.0 %	
1070	Library Electricity Income	0	1,548	3,000	-1,452		51.6 %	
	Civic Centre :- Income	520	42,999	41,700	1,299		103.1 %	
	Net Expenditure over Income	8,443	125,012	138,934	13,923			
307	Mayors Charity							
1307	MAYORS CHARITY INCOME	291	531	0	531		0.0 %	
	Mayors Charity :- Income	291	531	0	531			
	Net Expenditure over Income	-291	-531	0	531			
	Civic Centre :- Expenditure	9,044	180,467	197,134	16,667	0	16,667	91.5 %
	Income	811	43,531	41,700	1,831		104.4 %	
	Net Expenditure over Income	8,233	136,936	155,434	18,498			

Events & Tourism**200 @thecivic**

4032	PUBLICITY/ADVERTISING	0	1,152	1,152	0	0	100.0 %	
4068	EVENT COSTS	0	6,495	5,000	-1,495	-1,495	129.9 %	
	@thecivic :- Expenditure	0	7,647	6,152	-1,495	0	-1,495	124.3 %
1011	EVENT (Civic) TICKET SALES	0	6,650	0	6,650		0.0 %	
1030	BAR FRANCHISE FEES	0	274	0	274		0.0 %	
	@thecivic :- Income	0	6,924	0	6,924			
	Net Expenditure over Income	0	722	6,152	5,429			

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202	Spring Fair & Gardeners Mkts						
4019	0	300	0	-300		-300	0.0 %
4032	0	50	0	-50		-50	0.0 %
4043	0	560	0	-560		-560	0.0 %
4047	0	100	500	400		400	20.0 %
4200	250	250	250	0		0	100.0 %
4995	-560	-860	0	860		860	0.0 %
Spring Fair & Gardeners Mkts :- Expenditure	-310	400	750	350	0	350	53.3 %
1004	25	33	0	33			0.0 %
1014	0	30	0	30			0.0 %
Spring Fair & Gardeners Mkts :- Income	25	63	0	63			
Net Expenditure over Income	-335	337	750	413			
208	Food & Drink						
4018	0	100	0	-100		-100	0.0 %
4032	0	2,020	0	-2,020		-2,020	0.0 %
4051	0	20	0	-20		-20	0.0 %
4108	1,000	1,947	0	-1,947		-1,947	0.0 %
4111	384	3,497	0	-3,497		-3,497	0.0 %
Food & Drink :- Expenditure	1,384	7,583	0	-7,583	0	-7,583	
1013	255	3,223	0	3,223			0.0 %
1021	0	2,000	0	2,000			0.0 %
Food & Drink :- Income	255	5,223	0	5,223			
Net Expenditure over Income	1,129	2,360	0	-2,360			
211	Worldwide Whitchurch Weekend						
4031	0	3,385	3,804	419		419	89.0 %
4032	0	459	0	-459		-459	0.0 %
Worldwide Whitchurch Weekend :- Expenditure	0	3,844	3,804	-40	0	-40	101.0 %
1036	0	325	0	325			0.0 %
Worldwide Whitchurch Weekend :- Income	0	325	0	325			
Net Expenditure over Income	0	3,519	3,804	285			
212	Friday Market						
4310	560	560	0	-560		-560	0.0 %
Friday Market :- Expenditure	560	560	0	-560	0	-560	

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1002 FRIDAY MARKET RENTS INCOME	468	9,942	15,500	-5,558			64.1 %
Friday Market :- Income	468	9,942	15,500	-5,558			64.1 %
Net Expenditure over Income	92	-9,382	-15,500	-6,118			
213 Christmas Lights Switch On							
4032 PUBLICITY/ADVERTISING	0	246	0	-246		-246	0.0 %
4047 ENTERTAINERS	0	685	1,500	815		815	45.6 %
4048 LICENCES	0	52	0	-52		-52	0.0 %
4200 WHITCHURCH TOWN BAND	250	250	250	0		0	100.0 %
4210 XMAS LGT - UP/DISMANTLE	6,644	6,894	5,100	-1,794		-1,794	135.2 %
Christmas Lights Switch On :- Expenditure	6,894	8,127	6,850	-1,277	0	-1,277	118.6 %
1017 Christmas Markets	0	629	0	629			0.0 %
1028 Christmas Lgt Donations	0	250	0	250			0.0 %
1029 Christmas Sponsorship	0	54	0	54			0.0 %
Christmas Lights Switch On :- Income	0	933	0	933			
Net Expenditure over Income	6,894	7,193	6,850	-343			
216 Tourism							
4718 Tourism	65	131	3,000	2,869		2,869	4.4 %
Tourism :- Expenditure	65	131	3,000	2,869	0	2,869	4.4 %
Net Expenditure over Income	65	131	3,000	2,869			
217 Party in the Park							
1034 Party in the Park Stall Income	244	274	0	274			0.0 %
Party in the Park :- Income	244	274	0	274			
Net Expenditure over Income	-244	-274	0	274			
Events & Tourism :- Expenditure	8,593	28,291	20,556	-7,736	0	-7,736	137.6 %
Income	992	23,685	15,500	8,185			152.8 %
Net Expenditure over Income	7,600	4,607	5,056	449			