

Month No : 12

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & Personnel								
101	Administration							
4001	SALARIES & WAGES & PENSIONS	8,296	100,560	97,000	-3,560		-3,560	103.7 %
4004	PENSION LUMP SUM	317	3,875	4,000	125		125	96.9 %
4008	STAFF TRAINING /	332	3,398	3,206	-192		-192	106.0 %
4009	TRAVEL	117	431	200	-231		-231	215.7 %
4010	STAFF-TEA & COFFEE	19	70	80	10		10	87.0 %
4021	TELEPHONE & BROADBAND	420	1,727	2,000	273		273	86.3 %
4022	POSTAGE	2	175	500	325		325	34.9 %
4023	STATIONERY	328	885	1,000	115		115	88.5 %
4024	SUBSCRIPTIONS	0	2,271	2,271	0		0	100.0 %
4025	INSURANCE	0	4,691	5,000	309		309	93.8 %
4026	SERVICE CONTRACTS	105	2,377	1,843	-534		-534	129.0 %
4027	IT SUNDRIES	0	315	350	35		35	90.0 %
4028	BOOKS & PUBLICATIONS	0	74	50	-24		-24	148.0 %
4030	RECRUITMENT COSTS	0	1,350	1,350	0		0	100.0 %
4043	FURNITURE/EQUIPMENT	0	91	100	9		9	90.8 %
4051	BANK CHARGES	117	362	400	38		38	90.6 %
4056	AUDIT FEES INTERNAL &	1,800	2,160	2,500	340		340	86.4 %
4057	ACCOUNTANCY SUPPORT	1,200	2,139	2,550	411		411	83.9 %
4058	LEGAL FEES	0	3,704	6,000	2,296		2,296	61.7 %
4060	OTHER PROF FEES	105	105	5,504	5,399		5,399	1.9 %
4978	TFR TO EARMARKED RESERVE	0	61,062	0	-61,062		-61,062	0.0 %
	Administration :- Expenditure	13,158	191,822	135,904	-55,917	0	-55,917	141.1 %
1024	Adminstration Charges	27	27	0	27			0.0 %
1032	SCRepayment for Bin Caddy etc	0	12	0	12			0.0 %
1076	PRECEPT	0	455,776	455,776	0			100.0 %
1081	CIL	0	61,062	0	61,062			0.0 %
1091	OTHER BANK REFUNDS	0	0	0	0			0.0 %
1099	Photocopying Income	23	157	0	157			0.0 %
	Administration :- Income	50	517,034	455,776	61,258			113.4 %
	Net Expenditure over Income	13,108	-325,212	-319,872	5,340			
102	Council / Councillors							
4009	TRAVEL	78	78	100	22		22	78.3 %
4020	MISC ESTAB COSTS	0	0	100	100		100	0.0 %
4024	SUBSCRIPTIONS	0	0	0	0		0	0.0 %
4301	MAYORS ALLOWANCE	1,235	2,300	2,300	0		0	100.0 %

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4311 COUNCIL FUNCTIONS	111	978	1,000	22		22	97.8 %
4331 MAYORAL REGALIA COSTS	0	0	100	100		100	0.0 %
4332 TOWN TWINNING-GIFTS/RECEP	0	139	150	12		12	92.3 %
Council / Councillors :- Expenditure	1,424	3,495	3,750	255	0	255	93.2 %
1008 Toilet Coin Boxes	-22	-22	0	-22			0.0 %
Council / Councillors :- Income	-22	-22	0	-22			
Net Expenditure over Income	1,446	3,516	3,750	233			
107 Grants (incl S137)							
4705 Grant exps from Solar Income	0	1,000	0	-1,000		-1,000	0.0 %
4711 GRANTS - Power Gen Comp	750	6,709	7,160	451		451	93.7 %
4987 TFR TO EMR RSV Town Team	0	489	0	-489		-489	0.0 %
4998 TFR TO EARMARKED RSV	0	2,101	0	-2,101		-2,101	0.0 %
Grants (incl S137) :- Expenditure	750	10,299	7,160	-3,139	0	-3,139	143.8 %
1019 Solar Panel Income	0	1,000	2,498	-1,498			40.0 %
1078 DONATIONS RECEIVED	68	2,169	0	2,169			0.0 %
Grants (incl S137) :- Income	68	3,169	2,498	671			126.9 %
Net Expenditure over Income	682	7,130	4,662	-2,468			
109 Capital/Projects							
4896 TFR FR EMR CIL 2013/14	0	-63	0	63		63	0.0 %
4897 TFR FR EMR CIL 2014/15	0	-7,368	0	7,368		7,368	0.0 %
4898 TFR FR EMR CIL 2015/16	0	-8,893	0	8,893		8,893	0.0 %
4899 TFR FR EMR CIL 2016/2017	0	-11,251	0	11,251		11,251	0.0 %
4903 CP New Christmas Lights & Decs	0	4,248	7,500	3,252		3,252	56.6 %
4913 CP - IT Equipment	325	4,815	1,500	-3,315		-3,315	321.0 %
4929 CP Jubilee Park Play Area	0	27,575	0	-27,575		-27,575	0.0 %
4958 CP - Roller Blinds	0	1,984	0	-1,984		-1,984	0.0 %
4980 CP - LED promotional screens	0	2,700	3,000	300		300	90.0 %
4992 FUNDING FROM RCP	0	-6,324	-3,000	3,324		3,324	210.8 %
Capital/Projects :- Expenditure	325	7,423	9,000	1,577	0	1,577	82.5 %
Net Expenditure over Income	325	7,423	9,000	1,577			
214 Annual Allocations							
4702 BLACKBERRY FAIR	0	1,206	2,200	994		994	54.8 %
4721 CHURCH LIGHTS	0	202	200	-2		-2	100.8 %
4722 TOWN CLOCK - 3 Year Service	0	150	0	-150		-150	0.0 %
Annual Allocations :- Expenditure	0	1,558	2,400	842	0	842	64.9 %
Net Expenditure over Income	0	1,558	2,400	842			

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Finance & Personnel :- Expenditure	15,657	214,596	158,214	-56,382	0	-56,382	135.6 %	
Income	96	520,181	458,274	61,907			113.5 %	
Net Expenditure over Income	15,561	-305,585	-300,060	5,525				
<u>Parks, Public Realm & Civic</u>								
103	<u>CCTV</u>							
4038	MAINTENANCE CTRCTS	0	0	2,000	2,000	2,000	0.0 %	
4042	EQUIPMENT MAINTCE	0	0	1,000	1,000	1,000	0.0 %	
4049	CCTV COST COPY FOOTAGE	0	0	100	100	100	0.0 %	
4072	CCTV Service Town Centre	0	600	0	-600	-600	0.0 %	
	CCTV :- Expenditure	0	600	3,100	2,500	0	2,500	19.4 %
	Net Expenditure over Income	0	600	3,100	2,500			
203	<u>Parks & Public Realm</u>							
4012	WATER RATES	8	277	200	-77	-77	138.6 %	
4018	REFUSE DISPOSAL	240	1,389	1,326	-63	-63	104.7 %	
4036	PROPERTY MAINTCE	0	508	600	92	92	84.7 %	
4038	MAINTENANCE CTRCTS	6,454	77,445	82,620	5,175	5,175	93.7 %	
4039	MTCE CONTRACT VARIATIONS	0	575	2,550	1,975	1,975	22.5 %	
4042	EQUIPMENT MAINTCE	150	150	0	-150	-150	0.0 %	
4048	LICENCES	0	70	0	-70	-70	0.0 %	
4060	OTHER PROF FEES	0	1,182	1,182	0	0	100.0 %	
4067	Skate Park Costs	24,516	31,886	0	-31,886	-31,886	0.0 %	
4069	Play Areas / Equipment Repair	0	1,240	0	-1,240	-1,240	0.0 %	
4993	TFR FR EARMARK RSV - Skate Pk	-24,516	-31,886	0	31,886	31,886	0.0 %	
4994	TFR FR EM RSV - S106 (Parks)	0	-1,240	0	1,240	1,240	0.0 %	
	Parks & Public Realm :- Expenditure	6,853	81,596	88,478	6,882	0	6,882	92.2 %
1025	HANGING BASKETS	-780	0	0	0		0.0 %	
	Parks & Public Realm :- Income	-780	0	0	0			
	Net Expenditure over Income	7,633	81,596	88,478	6,882			
204	<u>Street Lighting/Furniture</u>							
4014	ELECTRICITY	873	5,400	5,304	-96	-96	101.8 %	
4038	MAINTENANCE CTRCTS	679	4,071	4,152	81	81	98.0 %	
4042	EQUIPMENT MAINTCE	472	3,066	1,500	-1,566	-1,566	204.4 %	
	Street Lighting/Furniture :- Expenditure	2,023	12,536	10,956	-1,580	0	-1,580	114.4 %
	Net Expenditure over Income	2,023	12,536	10,956	-1,580			

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205	Public Conveniences							
4011	RATES	0	757	926	168		168	81.8 %
4012	WATER RATES	59	107	1,020	913		913	10.5 %
4014	ELECTRICITY	99	492	650	158		158	75.7 %
4042	EQUIPMENT MAINTCE	0	15	255	240		240	5.7 %
4102	WH LION TOILET Maint Contract	1,667	10,473	10,200	-273		-273	102.7 %
4103	JUB PARK TOILET Maint Contract	917	5,142	6,120	978		978	84.0 %
	Public Conveniences :- Expenditure	2,741	16,985	19,171	2,186	0	2,186	88.6 %
1008	Toilet Coin Boxes	93	1,159	1,275	-116			90.9 %
	Public Conveniences :- Income	93	1,159	1,275	-116			90.9 %
	Net Expenditure over Income	2,648	15,826	17,896	2,070			
	Parks, Public Realm & Civic :- Expenditure	11,616	111,717	121,705	9,988	0	9,988	91.8 %
	Income	-688	1,159	1,275	-116			90.9 %
	Net Expenditure over Income	12,304	110,558	120,430	9,872			
Heritage								
206	Heritage - Museum							
4011	RATES	0	7,223	7,000	-223		-223	103.2 %
4012	WATER RATES	77	238	200	-38		-38	118.8 %
4014	ELECTRICITY	576	1,899	1,250	-649		-649	151.9 %
4015	GAS & OIL	231	231	3,570	3,339		3,339	6.5 %
4021	TELEPHONE & BROADBAND	136	556	500	-56		-56	111.3 %
4022	POSTAGE	0	0	20	20		20	0.0 %
4024	SUBSCRIPTIONS	0	734	700	-34		-34	104.9 %
4026	SERVICE CONTRACTS	40	460	300	-160		-160	153.3 %
4036	PROPERTY MAINTCE	74	1,051	3,000	1,949		1,949	35.0 %
4037	Heritage Centre Windows	0	8,071	0	-8,071		-8,071	0.0 %
4038	MAINTENANCE CTRCTS	0	0	236	236		236	0.0 %
4073	FireAlarm/Extinguisher Service	0	295	295	0		0	100.0 %
4074	Intruder Alarm Monitoring	0	263	263	0		0	99.8 %
4075	Intruder Alarm Servicing	0	140	206	66		66	68.0 %
4717	Whit HC Annual Allocation	0	1,427	1,500	73		73	95.1 %
4988	TRF FR EMR Heritage Centre Win	0	-835	0	835		835	0.0 %
4992	FUNDING FROM RCP	0	-7,236	0	7,236		7,236	0.0 %
	Heritage - Museum :- Expenditure	1,134	14,517	19,040	4,524	0	4,524	76.2 %
	Net Expenditure over Income	1,134	14,517	19,040	4,524			

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207	<u>Heritage - Craft Units</u>							
4011	RATES	0	713	1,000	287	287	71.3 %	
4012	WATER RATES	39	162	100	-62	-62	161.9 %	
4014	ELECTRICITY	77	-764	500	1,264	1,264	-152.7	
4058	LEGAL FEES	0	250	0	-250	-250	0.0 %	
	Heritage - Craft Units :- Expenditure	116	361	1,600	1,239	0	1,239	22.6 %
1001	Heritage Rental Unit Rents Rec	599	5,122	1,500	3,622		341.5 %	
	Heritage - Craft Units :- Income	599	5,122	1,500	3,622		341.5 %	
	Net Expenditure over Income	-483	-4,761	100	4,861			
	Heritage :- Expenditure	1,250	14,878	20,640	5,763	0	5,763	72.1 %
	Income	599	5,122	1,500	3,622		341.5 %	
	Net Expenditure over Income	651	9,755	19,140	9,385			

Civic Centre

104	<u>Whitchurch Cemetery</u>							
4011	RATES	661	661	0	-661	-661	0.0 %	
4012	WATER RATES	57	57	0	-57	-57	0.0 %	
4018	REFUSE DISPOSAL	1,050	1,131	0	-1,131	-1,131	0.0 %	
4020	MISC ESTAB COSTS	241	241	0	-241	-241	0.0 %	
4025	INSURANCE	1,930	1,930	0	-1,930	-1,930	0.0 %	
4038	MAINTENANCE CTRCTS	23,596	23,596	0	-23,596	-23,596	0.0 %	
4060	OTHER PROF FEES	1,325	1,325	0	-1,325	-1,325	0.0 %	
4120	JBC Clerk's fees	3,000	3,000	0	-3,000	-3,000	0.0 %	
4129	VAT on JCB expenditure 17/18	4,075	4,075	0	-4,075	-4,075	0.0 %	
4776	CEMETERY ANNUAL	-12,375	0	16,500	16,500	16,500	0.0 %	
	Whitchurch Cemetery :- Expenditure	23,561	36,016	16,500	-19,516	0	-19,516	218.3 %
1016	Burial Income (Plot's)	12,230	12,230	0	12,230		0.0 %	
1047	Grant of Exclusive Rights	4,565	4,565	0	4,565		0.0 %	
1048	Memorial Fees	6,850	6,850	0	6,850		0.0 %	
1049	JCB Contribution from MCP	230	230	0	230		0.0 %	
1400	VAT/W.JBC income 2017/2018	9,139	9,139	0	9,139		0.0 %	
	Whitchurch Cemetery :- Income	33,014	33,014	0	33,014			
	Net Expenditure over Income	-9,453	3,003	16,500	13,497			

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201	Civic Centre							
4001	SALARIES & WAGES & PENSIONS	7,286	82,293	75,000	-7,293		-7,293	109.7 %
4006	PPE	51	424	500	76		76	84.8 %
4011	RATES	0	43,589	44,611	1,022		1,022	97.7 %
4012	WATER RATES	474	1,987	3,264	1,277		1,277	60.9 %
4014	ELECTRICITY	4,283	19,152	18,000	-1,152		-1,152	106.4 %
4015	GAS & OIL	4,292	8,737	10,000	1,263		1,263	87.4 %
4016	CLEANING Materials	581	2,433	3,570	1,137		1,137	68.1 %
4017	H&S + First Aid Items	0	558	450	-108		-108	124.1 %
4018	REFUSE DISPOSAL	347	2,126	2,500	374		374	85.1 %
4020	MISC ESTAB COSTS	0	24	388	364		364	6.1 %
4026	SERVICE CONTRACTS	693	2,348	2,000	-348		-348	117.4 %
4029	WHITCHURCH WALKERS BOOKS	0	56	0	-56		-56	0.0 %
4032	PUBLICITY/ADVERTISING	60	693	3,248	2,555		2,555	21.3 %
4036	PROPERTY MAINTCE	2,205	15,992	11,430	-4,562		-4,562	139.9 %
4040	SMALL TOOLS	0	0	250	250		250	0.0 %
4041	EQUIPMENT HIRE	0	0	500	500		500	0.0 %
4042	EQUIPMENT MAINTCE	0	996	600	-396		-396	165.9 %
4043	FURNITURE/EQUIPMENT	276	276	0	-276		-276	0.0 %
4048	LICENCES	0	761	1,224	463		463	62.2 %
4052	Merchant Rental Ltd Chip & Pin	26	243	0	-243		-243	0.0 %
4060	OTHER PROF FEES	0	105	0	-105		-105	0.0 %
4061	BAD DEBTS WRITTEN OFF	0	275	0	-275		-275	0.0 %
4063	PROVISION FOR DOUBTFUL	0	0	100	100		100	0.0 %
4073	FireAlarm/Extinguisher Service	340	554	250	-304		-304	221.5 %
4074	Intruder Alarm Monitoring	0	328	350	22		22	93.6 %
4075	Intruder Alarm Servicing	0	240	400	160		160	60.0 %
4112	Whit Volunteers Loan	0	5,000	0	-5,000		-5,000	0.0 %
4211	VAN EXPENSES	159	871	2,000	1,129		1,129	43.5 %
4309	Misc. Expenditure	0	400	0	-400		-400	0.0 %
4992	FUNDING FROM RCP	0	-1,995	0	1,995		1,995	0.0 %
	Civic Centre :- Expenditure	21,073	188,464	180,634	-7,829	0	-7,829	104.3 %
1005	LETTING INCOME - Room Hire	5,996	51,872	35,700	16,172			145.3 %
1027	Bad Debts Recovered	0	35	0	35			0.0 %
1030	BAR FRANCHISE FEES	1,138	5,711	3,000	2,711			190.4 %
1039	Whitchurch Walkers Book	20	85	0	85			0.0 %
1050	TICKET COMMISSION	49	761	0	761			0.0 %
1070	Library Electricity Income	2,036	3,585	3,000	585			119.5 %
	Civic Centre :- Income	9,239	62,048	41,700	20,348			148.8 %
	Net Expenditure over Income	11,834	126,415	138,934	12,519			

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210 WW1							
4109 WW1 EXPEN(Using Subs Money)	-104	-104	0	104		104	0.0 %
WW1 :- Expenditure	-104	-104	0	104	0	104	
Net Expenditure over Income	-104	-104	0	104			
307 Mayors Charity							
4307 MAYORS CHARITY PAYMENTS	121	121	0	-121		-121	0.0 %
4308 Mayors payments to be made	581	581	0	-581		-581	0.0 %
Mayors Charity :- Expenditure	702	702	0	-702	0	-702	
1307 MAYORS CHARITY INCOME	171	702	0	702			0.0 %
Mayors Charity :- Income	171	702	0	702			
Net Expenditure over Income	531	0	0	0			
Civic Centre :- Expenditure	45,232	225,078	197,134	-27,944	0	-27,944	114.2 %
Income	42,424	95,764	41,700	54,064			229.6 %
Net Expenditure over Income	2,808	129,314	155,434	26,120			
Events & Tourism							
200 @thecivic							
4032 PUBLICITY/ADVERTISING	417	1,569	1,152	-417		-417	136.2 %
4036 PROPERTY MAINTCE	421	421	0	-421		-421	0.0 %
4068 EVENT COSTS	466	7,193	5,000	-2,193		-2,193	143.9 %
4998 TFR TO EARMARKED RSV	3,558	3,558	0	-3,558		-3,558	0.0 %
@thecivic :- Expenditure	4,862	12,741	6,152	-6,590	0	-6,590	207.1 %
1011 EVENT (Civic) TICKET SALES	-61	6,589	0	6,589			0.0 %
@thecivic :- Income	-61	6,589	0	6,589			
Net Expenditure over Income	4,923	6,152	6,152	0			
202 Spring Fair & Gardeners Mkts							
4019 SPRING FAIR EXPENDITURE	0	300	0	-300		-300	0.0 %
4032 PUBLICITY/ADVERTISING	0	50	0	-50		-50	0.0 %
4043 FURNITURE/EQUIPMENT	-560	0	0	0		0	0.0 %
4047 ENTERTAINERS	0	100	500	400		400	20.0 %
4200 WHITCHURCH TOWN BAND	0	250	250	0		0	100.0 %
4995 TFR FR EM RESERVE Fairs & Mks	0	-860	0	860		860	0.0 %
Spring Fair & Gardeners Mkts :- Expenditure	-560	-160	750	910	0	910	-21.3 %

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1004 Spring Fair Lettings Income	-33	0	0	0			0.0 %
1014 Gardeners Mkt Lettings Income	-30	0	0	0			0.0 %
Spring Fair & Gardeners Mkts :- Income	-63	0	0	0			
Net Expenditure over Income	-497	-160	750	910			
208 Food & Drink							
4018 REFUSE DISPOSAL	0	100	0	-100		-100	0.0 %
4032 PUBLICITY/ADVERTISING	0	2,020	0	-2,020		-2,020	0.0 %
4051 BANK CHARGES	20	40	0	-40		-40	0.0 %
4108 Food & Drink Expenditure	-1,000	947	0	-947		-947	0.0 %
4111 Demo / Cookery Schools	-384	3,113	0	-3,113		-3,113	0.0 %
Food & Drink :- Expenditure	-1,363	6,220	0	-6,220	0	-6,220	
1013 Food & Drink Festival	-1,050	2,173	0	2,173			0.0 %
1021 Sponsorship F&D Festival	0	2,000	0	2,000			0.0 %
Food & Drink :- Income	-1,050	4,173	0	4,173			
Net Expenditure over Income	-313	2,047	0	-2,047			
211 Worldwide Whitchurch Weekend							
4031 WORLDWIDE WHITCHURCH	0	3,385	3,804	419		419	89.0 %
4032 PUBLICITY/ADVERTISING	0	459	0	-459		-459	0.0 %
Worldwide Whitchurch Weekend :- Expenditure	0	3,844	3,804	-40	0	-40	101.0 %
1036 World Wide Whitchurch Income	0	325	0	325			0.0 %
Worldwide Whitchurch Weekend :- Income	0	325	0	325			
Net Expenditure over Income	0	3,519	3,804	285			
212 Friday Market							
4032 PUBLICITY/ADVERTISING	350	350	0	-350		-350	0.0 %
4310 Friday Market Expenditure/Cost	940	1,499	0	-1,499		-1,499	0.0 %
Friday Market :- Expenditure	1,290	1,849	0	-1,849	0	-1,849	
1002 FRIDAY MARKET RENTS INCOME	1,333	11,275	15,500	-4,225			72.7 %
Friday Market :- Income	1,333	11,275	15,500	-4,225			72.7 %
Net Expenditure over Income	-44	-9,426	-15,500	-6,074			
213 Christmas Lights Switch On							
4032 PUBLICITY/ADVERTISING	0	246	0	-246		-246	0.0 %

Month No : 12

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4047 ENTERTAINERS	0	761	1,500	739		739	50.7 %
4048 LICENCES	0	52	0	-52		-52	0.0 %
4200 WHITCHURCH TOWN BAND	0	250	250	0		0	100.0 %
4210 XMAS LGT - UP/DISMANTLE	3,050	9,944	5,100	-4,844		-4,844	195.0 %
Christmas Lights Switch On :- Expenditure	3,050	11,253	6,850	-4,403	0	-4,403	164.3 %
1017 Christmas Markets	0	629	0	629			0.0 %
1028 Christmas Lgt Donations	0	250	0	250			0.0 %
1029 Christmas Sponsorship	0	54	0	54			0.0 %
Christmas Lights Switch On :- Income	0	933	0	933			
Net Expenditure over Income	3,050	10,320	6,850	-3,470			
216 Tourism							
4718 Tourism	175	306	3,000	2,694		2,694	10.2 %
4987 TFR TO EMR RSV Town Team	1,000	1,000	0	-1,000		-1,000	0.0 %
4998 TFR TO EARMARKED RSV	1,694	1,694	0	-1,694		-1,694	0.0 %
Tourism :- Expenditure	2,869	3,000	3,000	0	0	0	100.0 %
Net Expenditure over Income	2,869	3,000	3,000	0			
Events & Tourism :- Expenditure	10,148	38,748	20,556	-18,192	0	-18,192	188.5 %
Income	159	23,296	15,500	7,796			150.3 %
Net Expenditure over Income	9,988	15,452	5,056	-10,396			