MINUTES OF THE COMMITTEE MEETING HELD ON
THURSDAY 6th SEPTEMBER 2018

Present:
Cllrs: T. O’Neill, T. Neville, N. Raynes

In attendance:
Nicola Young – Town Clerk

1. Election of Chairman
After a proposal from Cllr Neville, seconded by Cllr Raynes, it was PPR/01/1819 RESOLVED that Cllr O’Neill be elected as Chairman of the Parks & Public Realm Committee.

2. Election of Vice Chairman
After a proposal from Cllr Raynes, seconded by Cllr O’Neill, it was PPR/02/1819 RESOLVED that Cllr Pokladecki be elected as Vice Chairman of the Parks & Public Realm Committee.

3. Apologies
Cllr M. Fewster

4. Declarations of interest
None

5. Minutes
After a proposal by Cllr Neville, seconded by Cllr O’Neill it was PPR/03/1819 RESOLVED that the minutes of the Parks & Public Realm Committee meeting held on 7th June 2018 was duly signed as an accurate record of that meeting.

6. Public Participation
There were no public present.

7. Accounts Update
Parks & Public Realm Accounts – Funds available = £61,961
It was noted that cost code 203/4060 was at 182.5%.
After a proposal from Cllr Neville, seconded by Cllr Raynes, it was PPR/04/1819 RESOLVED to accept the Parks & Public Realm accounts as presented.

8. Contractors Update
Not available.

Signed: ……………………………………………………………….1
9. Council Approved Work Schedule
Parks & Public Realm Work Schedule: After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was PPR/05/1819 RESOLVED to accept the Council Approved Work Schedule for the Parks & Public Realm as presented.

10. Jubilee Park
   a. Litter Bins. After a proposal from Cllr Neville, seconded by Cllr Raynes, it was PPR/06/1819 RESOLVED to request £2,400 + VAT from rolling capital for 4 x new round pillar box cast iron litter bins; 3 to replace old and broken bins in the park and one to be placed beside the skate park.
   b. Benches/Seating Areas. After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was PPR/07/1819 RESOLVED to make a request to Finance Committee for £3,000 from rolling capital to purchase new recycled benches and picnic seating to be placed alongside the alongside the new play amenity and skate park.
   c. Contractor’s Building. Currently there is no power to the Contractor’s building in Jubilee Park, therefore no power for CCTV nor lighting in the building. After a proposal from Cllr Neville, seconded by Cllr Raynes it was PPR/08/1819 RESOLVED to undertake an investigation to ascertain why the electricity is not working and restore as soon as possible.
   d. Noticeboards. After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was PPR/09/1819 RESOLVED that the Parks & Public Realm Committee would request 2 x noticeboards in corporate colours, double doors, 8 x A4 size from the 2019/2020 budget.

11. Tree Planting Programme
Deferred to October Committee meeting.

12. Park Ideas
   After a proposal from Cllr Neville, seconded by Cllr Raynes, it was PPR/10/1819 RESOLVED to write a Parks & Public Realm business plan, which could be incorporated into the wider Council business plan and that this plan would include the idea and vision for the parks in the town, including a giant chess set, MUGA, lights in trees.

13. Whitchurch Insurance
After a proposal from Cllr Neville, seconded by Cllr Raynes, it was PPR/11/1819 RESOLVED that the Parks & Public Realm Committee are unable to offer two free hanging baskets to Whitchurch Insurance.

14. Solagen Speed Indication Device
Deferred to October committee meeting.

15. Confidential Business
   There was no Confidential business.

There being no further business the meeting closed at 9.32pm.

Chairman: .................................................. Date: ..................................................