

Whitchurch Town Council

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PARKS & PUBLIC REALM COMMITTEE

MINUTES OF THE MEETING HELD ON THURSDAY 5th OCTOBER 2017

Present:

Cllrs: T. O'Neill, A. Chesters, B. Duffy, A. Hall

In attendance:

Cllrs: J. Martin, T. Neville
Nicola Young – Town Clerk

1. Apologies

Cllr McAuley – illness

2. Declarations of interest

None

3. Minutes

After a proposal by Cllr O'Neill, seconded by Cllr Duffy it was **PPR/26/1718 RESOLVED** that the minutes of the meeting held on **7th September 2017** be signed as an accurate record of that meeting.

4. Outstanding Matters

- a. Gambrell Avenue play equipment – update: replacement of broken play equipment was paid from the deferred liability parks budget in FY 2016/17.

5. Public Participation

No public were in attendance

6. Hanging Baskets

After a proposal by Cllr Chesters, seconded by Cllr O'Neill, it was **PPR/27/1718 RESOLVED** to accept the project update report and project timeline from the Town Centre Manager.

7. Contractors Update

Councillors received an email update from Nobridge, including:

- Hanging baskets will be left up for Blackberry Fair and taken down after the event.
- Bedding has been removed in Jubilee Park, beds will be treated with herbicide ready for planting tulips and winter bedding before the end of October.
- Whitchurch Children Centre have planted an 'in memory' tree in the extended Harry Richards Garden for their colleague who died suddenly last year.
- Nobridge met Dave Woodhouse, Shropshire Arboricultural officer and received information about dead wooding.
- Graffiti on wall at bottom of flats, unable to remove and the wall is owned by a private landlord. Potential to plant a hedge in front of the wall.

Signed:1

8. Council Approved Work Schedule

Councillor accepted the updated work schedule.

9. Trees

- a. **Jubilee Park Tree Safety Inspections** – Shropshire Council Arboricultural Officer, Dave Woodhouse, undertook the Tree Safety Inspections on 3rd and 4th October 2017, he will send the report within 6 weeks.
- b. **Woodland Trust – Street Tree campaign.** After a proposal from Cllr O'Neill, seconded by Cllr Duffy, it was **PR/28/1718 RESOLVED** that the Clerk will order 12 trees to be planted in pots outside the Civic Centre and around the town centre.
- c. **Woodland Trust – Free Trees.** After a proposal from Cllr Chesters, seconded by Cllr Hall, it was **PR/29/1718 RESOLVED** to order 12 free trees to provide year-round colour or to plant a hedge in front of the vandalised wall.

10. Jubilee Park

- a. **Play Area Extension.** Installation of the play area extension is going well and the bark will be pumped onto the site on 16th October. The Clerk is working with a PR company on the opening ceremony, date to be confirmed.
- b. **Footpath Repairs.** The footpath near the former Thai restaurant is in need of repair, Clerk to instruct Nobridge to go ahead with the repair.
- c. **Play Area.** Two items of equipment need replacing, one infant swing and one single springer. After a proposal from Cllr Duffy, seconded by Cllr Hall, it was **PR/29/1718 RESOLVED** to accept the quote from Creative Play and install a double springer car with WTC on the door and a replacement infant swing.
- d. **Darwin Court.** After a proposal from Cllr Chesters, seconded by Cllr Duffy, it was **PR/30/1718 RESOLVED** to accept the draft wording for a Council Tree Policy and to ask full Council to agree.

11. Update on Skateboard Park

- a. RSK Environmental Ltd will be on site 11th October to undertake the physical land investigations.
- b. After a proposal from Cllr O'Neill, seconded by Cllr Chesters, it was **PR/31/1718 RESOLVED** to progress the recycled skateboard bench project.

12. Town Centre CCTV

After a review of the obtained quotes and a proposal by Cllr Duffy, seconded by Cllr O'Neill, it was **PPR/32/1718 RESOLVED** that Security Wise be offered the contract.

13. Harry Richards Garden

- a. **Youth Pod.** The Clerk will work with youth providers to complete a consultation with young people on what type of youth pod and potential sites.
- b. **Winter Locking.** After a proposal from Cllr O'Neill, seconded by Cllr Duffy, it was **PR/33/1718 RESOLVED** that Nobridge can commence with Winter locking of the Harry Richards garden.

14. Former Railway Pillars

To receive an offer of railway pillars from the Heritage Committee which could possibly be erected in Jubilee Park. This item is deferred to the next meeting.

15. Confidential Business

After a proposal from Cllr O'Neill, seconded by Cllr Duffy, it was **PR/34/1718 RESOLVED** to exclude the press and public from the remainder of the meeting because of the likely disclosure of private, confidential and commercially sensitive information or staff matters.

16. Public Toilet Contract

- a. **Contract Renewal for the Cleaning & Maintenance Contract.** After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **PR/35/1718 RESOLVED** to defer the matter to the Finance Committee.

There being no further business the meeting closed at 8.05pm.

Chairman:

Date: